# Instructor Observation Form

## Lower Division Studies  | Department of English  | Georgia State University

<table>
<thead>
<tr>
<th>Instructor Observed:</th>
<th>Class Observed:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Observer:</td>
<td>Number of Students Enrolled:</td>
</tr>
<tr>
<td>Observation Date:</td>
<td>Number of Students Present:</td>
</tr>
<tr>
<td>Observation Location:</td>
<td>Number of Students Late:</td>
</tr>
</tbody>
</table>

SA—Strongly Agree  A—Agree  N—Neutral  D—Disagree  SD—Strongly Disagree  NA—Not Applicable

## I. Class Content and Organization
1. Demonstrated a sound grasp of the class material being taught. [ ] SA  [ ] A  [ ] N  [ ] D  [ ] SD  [ ] NA
2. Discussed concepts appropriate to the unit being studied. [ ] SA  [ ] A  [ ] N  [ ] D  [ ] SD  [ ] NA
3. Covered an appropriate amount of material in class. [ ] SA  [ ] A  [ ] N  [ ] D  [ ] SD  [ ] NA
4. Used good, relevant examples to clarify or amplify a point. [ ] SA  [ ] A  [ ] N  [ ] D  [ ] SD  [ ] NA
5. Provided clear explanations and directions for class activities. [ ] SA  [ ] A  [ ] N  [ ] D  [ ] SD  [ ] NA
6. The instructor organized and paced the activities well. [ ] SA  [ ] A  [ ] N  [ ] D  [ ] SD  [ ] NA

Comments:

## II. Student-Instructor Interaction
1. Encouraged students to make comments and ask questions. [ ] SA  [ ] A  [ ] N  [ ] D  [ ] SD  [ ] NA
2. Responded to students’ questions with adequate information. [ ] SA  [ ] A  [ ] N  [ ] D  [ ] SD  [ ] NA
3. Listened carefully to students’ comments and questions. [ ] SA  [ ] A  [ ] N  [ ] D  [ ] SD  [ ] NA
4. Used students’ comments to further lecture/discussion. [ ] SA  [ ] A  [ ] N  [ ] D  [ ] SD  [ ] NA
5. Led the discussion in a reasonably coherent manner. [ ] SA  [ ] A  [ ] N  [ ] D  [ ] SD  [ ] NA
6. Was receptive to opposing viewpoints. [ ] SA  [ ] A  [ ] N  [ ] D  [ ] SD  [ ] NA
7. Provided constructive feedback to students’ comments. [ ] SA  [ ] A  [ ] N  [ ] D  [ ] SD  [ ] NA
8. Asked clear and easy-to-understand questions. [ ] SA  [ ] A  [ ] N  [ ] D  [ ] SD  [ ] NA
9. Asked thought-provoking questions most of the time. [ ] SA  [ ] A  [ ] N  [ ] D  [ ] SD  [ ] NA
10. Appeared respectful of the students. [ ] SA  [ ] A  [ ] N  [ ] D  [ ] SD  [ ] NA

Comments:

## III. Student Response
1. Students seemed attentive. [ ] SA  [ ] A  [ ] N  [ ] D  [ ] SD  [ ] NA
2. Students seemed responsive. [ ] SA  [ ] A  [ ] N  [ ] D  [ ] SD  [ ] NA
3. Students seemed interested in the course content. [ ] SA  [ ] A  [ ] N  [ ] D  [ ] SD  [ ] NA
4. Students demonstrated enthusiasm about the course. [ ] SA  [ ] A  [ ] N  [ ] D  [ ] SD  [ ] NA

Comments:
IV. Presentation/Delivery
1. Demonstrated a good level of enthusiasm about the course content.
SA A N D SD NA
2. Spoke in an appropriately loud voice.
SA A N D SD NA
3. Spoke at an appropriate tempo.
SA A N D SD NA
4. Used bodily movement and gestures effectively.
SA A N D SD NA
5. Maintained eye contact with the students.
SA A N D SD NA
6. Seemed to enjoy teaching.
SA A N D SD NA

Comments:

V. Use of Technology

<table>
<thead>
<tr>
<th>Technology Checklist</th>
<th>Check all that’s available in the classroom</th>
<th>Check all that the instructor used</th>
</tr>
</thead>
<tbody>
<tr>
<td>Instructor’s work station/computer</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>LCD projector</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Projector screen</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Internet access</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Student work stations/computers</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Overhead projector</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>TV</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>VCR</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>DVD player</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>CD player</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Radio</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Other (please specify)</td>
<td>☐</td>
<td>☐</td>
</tr>
</tbody>
</table>

Comments:

VI. Overall Comments: